



EASC – Supervision and Coaching in Europe

Bylaws

of EASC e.V.

English Version
(Translation from the original German Version)

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§ 1 Name, Seat, Fiscal Year

The association has the name

"EASC - European Association for Supervision and Coaching e.V."

The association has its seat in Berlin.

The business year of the association is the calendar year.

§ 2 Purpose of the Association

The purpose of the association is the educational work, the research work and the application of new methods of supervision and coaching in intercultural cooperation within Europe.

Supervision and coaching represent consulting concepts for people in professional situations. This consulting is about the improvement of professional actions.

The association pursues exclusively and directly non-profit purposes in the sense of the section "tax-privileged purposes" of the tax code.

The purpose of the statutes is realized in particular through the following measures:

- Exchange and networking of persons working in the field of supervision and coaching in Europe.
- Training and further education of persons in Europe with training in social professions and members of other relevant professional groups.
- Organization of events such as conferences, congresses, symposia in Europe and European congresses, European conferences and European symposia.
- Promotion of application forms of supervision and coaching such as individual supervision, group supervision, team supervision, project supervision, supervisory consulting and organizational development in intercultural European cooperation.
- Supervision and coaching oriented assistance in improving professional action in Europe.
- Process-accompanying measures in the area of organizational development to support the improvement and promotion of professional action in Europe, also with regard to organizational changes and intercultural cooperation.
- Educating the European public about the manifestations of supervision and coaching.
- Research of supervising activities and activities especially of intercultural interdisciplinary research in Europe.

The association is selflessly active and does not pursue its own economic purposes. The Association's funds may only be used for purposes in accordance with the Articles of Association. The members do not receive any allowances and in their capacity as members also no other allowances from the funds of the association. Exempt from this are remunerations to board members according to § 6.5, insofar as these have been decided by the general meeting.

No person may be favored by expenditures, which are foreign to the purpose of the association or by disproportionately high remuneration.

In the event of the dissolution of the Association or the discontinuation of its previous purpose, the assets of the Association shall go to Deutsche AIDS-Hilfe e.V., which is registered with the Charlottenburg Local Court and recognized as a non-profit organization, and which must use them directly and exclusively for non-profit purposes.

Any resolution to amend the Articles of Association must be submitted to the competent tax office prior to its registration with the registry court.

§ 3 Membership

Full members can be natural and legal persons from Europe and other countries who support the purpose of the association. The board of directors decides about the admission after a written application.

Supporting members can be natural and legal persons from Europe and other countries who support the association materially. The board of directors decides about the admission after a written application.

Persons or associations who have rendered outstanding services in the sense of the goals of the Association may be admitted as honorary members. The general meeting decides about the admission on proposal of the board.

The membership ends by death, declaration of resignation or by exclusion.

Resignation is effected by written declaration to a member of the board. It is permissible as of June 30 or December 31 of a calendar year, subject to a notice period of three months.

The exclusion can only be based on an important reason, in particular behavior detrimental to the association, or on the fact that the member does not meet his payment obligations to the association despite three reminders. The board of directors decides on the exclusion. The member and the ethics committee must be heard beforehand. The member has the right of appeal, which will be decided by the general meeting.

§ 4 Membership fees

Membership fees and a one-time admission fee apply to the membership. The amount of the fees is regulated in the fee schedule, which is decided by the General Meeting.

§ 5 Organs of the association

Organs of the association are:

- a. Board of directors
- b. General meeting
- c. Faculty Conference
- d. Institute meeting
- e. Standards and Quality Assurance Committee
- f. Ethics Committee
- g. Technical Committees and Regional Groups
- h. Auditors

§ 6 Executive Board

(1) The board of directors according to § 26 BGB consists of the chairperson, the deputy chairperson and the treasurer. A board member to be elected by the board shall manage the office of the association on the basis of board resolutions and the resolutions of the general meeting. The association is represented judicially and extrajudicially by each board member alone.

(2) The board is extended by assessors. These have full voting rights in the meetings of the board, The number of assessors is determined by the general meeting. The majority of the board members, including the assessors, must be teaching members. The board and the assessors are elected for four years by the general meeting. Re-election is possible. The incumbent Executive Board shall remain in office until the newly elected Executive Board has been validly confirmed.

- (3) The Extended Board shall meet at least twice in each calendar year.
- (4) The Extended Board shall adopt rules of procedure.
- (5) Members of the Board of Management may receive remuneration for their activities. The amount of the remuneration shall require a resolution of the General Meeting.

§ 7 General Meeting

- (1) The General Meeting shall be convened by the Executive Board once a year with at least four weeks' notice. A proposal for the agenda and motions submitted in due time must be included.

The general meeting can also be held entirely as a so-called virtual meeting. A combination of face-to-face meeting and virtual meeting is also permissible (hybrid meeting). In this case, the members exercise their rights by means of electronic communication (in particular by video or telephone conference). The Executive Board must ensure that only members of the association can participate by imposing appropriate access restrictions. For the virtual/hybrid meeting to be held, all members must be present at the same time using electronic means of communication. The board decides on the form of the general meeting and informs the members of this in the invitation. If the general meeting is held as a hybrid meeting, care must be taken to ensure that suitable technical devices enable the members present virtually to follow the general meeting in the same way as the members present physically, to ask questions and submit motions, and to participate in the voting. Further details shall be regulated by election regulations to be determined by the Board of Directors.

The invitation shall be sent in text form by e-mail or, as an alternative, by post.

- (2) Every full member and honorary member has one vote in the General Assembly. Supporting members have no vote. Another member may be authorized in writing to exercise the voting right. The proxy must be issued separately for each general meeting. However, a member may not represent more than three foreign votes

- (3) Every member has the right to submit motions. At least 6 weeks before the end of the invitation period, the Board publicly invites members in the newsletter and by e-mail to submit applications to the office. Motions must be submitted in writing by electronic means at least 2 weeks prior to the expiration of the invitation period and must be received by the office.

The motions received are collected at the office and all of them are attached to the written invitation.

- (4) The general meeting is exclusively responsible for the following matters:

1. Approval of the budget prepared by the Board for the next fiscal year;
2. Acceptance of the annual report of the Board; discharge of the Board
3. Fixing the amount of the annual membership fee
4. Election and dismissal of the members of the Executive Board
5. Election of the Board's proposed assessors and election of the Board's proposed members of the Quality and Standards Committee.
6. passing of resolutions about changes of the statutes and the dissolution of the association
7. passing of resolutions on appeals against the rejection of an application for membership and on appeals against exclusion for good cause.
8. hearing and discussion of work reports of the committees and regional groups.
9. appointment of honorary members.
10. election of two cash auditors for 2 years each.

(5) An extraordinary general meeting shall be convened in the same way as an ordinary meeting if the Executive Board deems this necessary, or if at least one quarter of the members request this, stating the items on the agenda.

(6) The general meeting shall be chaired by a member of the association appointed by the meeting. Minutes shall be taken of the general meeting. The keeper of the minutes shall be appointed by the chairperson of the meeting. The minutes shall be signed by the keeper of the minutes and the chairperson of the meeting. The general meeting has a quorum if it has been properly invited.

Resolutions shall be passed by simple majority unless otherwise stipulated. In the event of a tie, a motion shall be deemed rejected. Amendments to the Articles of Association or the premature removal of members of the Board of Directors require a two-thirds majority of the members represented.

A three-quarters majority of the members represented is required for a resolution on the dissolution of the Association.

If more than one candidate is available for the same position and no candidate has received a majority of the valid votes cast in the first round of voting, a run-off election shall be held between the two candidates who have received the highest number of votes. The candidate elected by a simple majority shall then have won the election.

§ 8 Teachers' Conference

The Teaching Conference is to be convened at least once a year by the Executive Board.

The Teachers' Conference advises the Committee for Standards and Quality Assurance on matters of education, continuing education and training. In the event of a conflict between the Committee for Standards and Quality Assurance and the Teachers' Conference, the Executive Board shall decide, not without first attempting to mediate. The Teaching Staff Conference serves the teaching staff for the exchange of information as well as for the performance of the tasks expressly assigned to it in these Statutes.

§ 8a Institute Meeting

The Institute Meeting is an organ of the EASC and serves primarily for

- the exchange among the institutes
- the assurance of the quality criteria of EASC
- the quality assurance of the curricula
- the further development of the curricula.

The representatives of the institutes, together with the Committee for Standards and Quality Assurance, agree on standards for the training, which are then submitted to the Board for approval.

The design of the curricula, especially from the point of view of regional and national conditions, is exclusively in the sovereignty of the institutes and the institute meeting.

a) Rules of procedure

Each institute and each recognized training program (curriculum) can send up to four representatives to the institute meeting. For the formation of opinions, each institute has two votes, which can also be cast by one person; curricula have one vote. Institutes and curricula cannot be represented.

The representatives of the institutes elect a spokesperson. The Institute Meeting shall adopt rules of procedure, which must be in accordance with the EASC e.V. Statutes and Manual.

The Institute Meeting sees itself as an autonomous body that develops, defines and modifies its own working structures.

The institute meeting takes place at least once a year. The invitation is issued by the spokesperson.

The speaker of the institute meeting is invited to the board meetings.

b) Participation in the admission of new curricula and institutes

In the case of applications for the admission of a new curriculum or a new institute, the formal requirements are checked by the Committee for Standards and Quality Assurance according to the rules of EASC e.V.. If the Committee for Standards and Quality Assurance makes a recommendation for admission (to the Executive Board), the spokesperson of the institutes is informed and invites representatives of the curriculum or institute to the next institute meeting.

These representatives participate in the institute meeting without voting rights. The institute meeting then makes a recommendation to the board of directors about the inclusion of the curriculum or institute.

c) Public Relations

The spokesperson of the institutes represents the institutes externally within the framework of the association's work.

§ 9 Committee for Standards and Quality Assurance (CQS)

The Committee for Standards and Quality Assurance consists of four persons, one of whom chairs the committee. The head as well as the three other members of this committee are proposed by the executive board and confirmed by the general meeting. The term of office is two years. Re-election is permitted. The committee shall adopt its own rules of procedure.

Predominantly teaching members of the Society shall be nominated for this committee. The chairperson of this committee must be a teaching member of the Society. The Committee may delegate duties to members and may call upon and co-opt members or other persons, including non-members, for advice.

A member of the Committee shall be removed by the Board for cause if a motion to that effect is presented and a two-thirds majority of the members represented within the General Assembly so resolves.

The main task of the Committee is to ensure the quality of EASC. For this purpose it works out binding standards for the training and for the admission to the association with the approval of the board. It cooperates with the Institute Meeting and makes recommendations for quality assurance to all bodies of EASC.

The Committee examines the formal requirements for admission to the Association according to Accessions II and III, and on this basis makes recommendations to the Board. For the functional areas candidate / coach / supervisor / teaching supervisor it decides independently.

Members of the CQS may receive remuneration for their activities. The amount of remuneration requires a resolution of the general meeting.

§ 10 Technical Committees and Regional Groups

Regional groups can be formed in each European country.

In addition, expert committees can be formed on specific questions of the development and methodology of supervision and coaching and on intercultural cooperation. Each regional group and each specialist group appoints a spokesperson who reports to the board and the general meeting.

These expert committees and regional groups shall adopt rules of procedure in agreement with the Executive Board and present the results of their work to the General Assembly.

Membership in the regional groups and expert committees is open to those who are members of the Association or who apply for guest status in the regional group, which is confirmed by the respective regional group. Guest status has no voting rights in the Regional Group.

If a Regional Group or a Technical Committee is to be dissolved, this is done either because the work assignment has been completed and the results of the work are available to the General Assembly or because, at the request of the Executive Board, the General Assembly resolves to dissolve the Regional Group or Technical Committee for good cause. In the latter case, the members or their representatives of the regional groups and the expert committees must also be heard in advance in the Teaching Conference.

§ 11 Board of Trustees

The Executive Board may appoint a Board of Trustees. The members of the Board of Trustees shall be recognized experts in the field in accordance with the objectives of the Association. The Board of Trustees shall promote the activities of the Association from a factual, scientific, legal and economic point of view.

§ 12 Honorary Chairpersons

The Board may propose a member of meritorious service to the Association as Honorary Chairperson. The general meeting must confirm this. The honorary chairperson is elected for life and participates in the board and in association matters at his/her own request. The honorary chairperson has no voting rights.

§ 13 Ethics Committee

The Ethics Committee has the task of further developing the ethical guidelines of the Association and monitoring compliance with them.

The number of members of the ethics committee comprises at least three persons, who must be members of EASC e.V.. They appoint a spokesperson among themselves, who represents the commission externally and is the contact person for the board. All members of the Ethics Committee are directly elected for 4 years by the General Assembly. The Ethics Committee reports annually to the General Assembly.

§ 14 Dissolution

The dissolution of the association can only be decided in a general meeting with the majority of votes specified in § 7. Unless the general meeting decides otherwise, the chairperson and the treasurer are jointly authorized liquidators. The above provisions shall apply mutatis mutandis in the event that the Association is dissolved for any other reason or loses its legal capacity.

The correctness of the statutes according to § 71 BGB is assured.